

# **TILAK MAHARASHTRA VIDYAPEETH**

## **INTERNAL QUALITY ASSURANCE CELL**

Internal Quality Assurance Cell's 5<sup>th</sup> meeting was held on Wednesday, 23<sup>rd</sup> March 2016 @ 11.00 am.

Following members were present for the meeting :

Dr. Abhijit Joshi, Mrs. Pranati Tilak, Dr. Geetali Tilak-Mone, Mr. Ajit Khadilkar, Dr. Suvarna Sathe, Dr. Vishal Jadhav, Mr. Ramdas Nehulkar, Mrs. Madhuri Shelke, Mrs. Prajakti Bakre, Mr. Rishikesh Kelkar & Ms. Tanuja Shete.

The following members were absent for the meeting :

Dr. M.C.Dixit & Mr. S. Chandekar

In the meeting the following Points were discussed:

- 1) Review was taken about all the letters received from UGC, NCTE. Members were requested to reply with their comments for all such letters sent to them.
- 2) Discussion on Student counseling – Steps are to be initiated for creating a student counselling centre. Trained psychologist should be available as and when required.
- 3) It was agreed to conduct Workshops for : i) Teaching - How to fill up API Form, ii) Non teaching - Administrative Etiquette, Communication Skills, etc. Dates for the Workshops will be informed later.
- 4) It was agreed to organize a International Day of Yoga on 21<sup>st</sup> June 2016.
- 5) AISHE form was uploaded successfully & this was informed to all members.
- 6) Half day session will be conducted for basic Hindi for commerce and Law students. Dates will be finalized later.
- 7) AQAR Report 15-16 to be filled up before 30<sup>th</sup> June 2016.
- 8) It was decided to reply to the NCTE letter dated that 3/2/2016 by 31<sup>st</sup> March 2016.
- 9) Work Distribution for Core Indicators were allocated as per details given below:
  - i) Administrative Indicators – Mr. Ajit Khadilkar & Mr. Rishikesh Kelkar.
  - ii) Research Indicators – Dr. Abhijit Joshi & Dr. Geetali Tilak – Mone
  - iii) Seminars/Workshops/Conferences Indicators – Mrs. Madhuri Shelke
  - iv) Student Performance Indicators – Dr . Suvarna Sathe
  - v) Course Indicators – Dr. Vishal Jadhav
  - vi) Exam Indicators – Mrs. Pranati Tilak
  - vii) Admission Indicators – Dr. Geetal Tilak-Mone & Mr. R. Nehulkar
  - viii) Innovation Indicators – Mrs. Prajyakti Bakre
- 10) Ayurveda & Computer Science departments should work towards getting Patents.

sd/-

**Dr. Abhijit Joshi**  
**Coordinator**  
**IQAC**

sd/-

**Dr. Deepak Tilak**  
**Chairman**  
**IQAC**